



**Virginia Latino Advisory Board**  
***Education Committee***  
**Agenda**

**Date:** September 24

**Time:** 10:00 AM

**Location:** Patrick Henry Building, 1111 E Broad St, Richmond, VA 23219, USA

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- **Committee meeting agendas do not need to be very detailed. Please provide a general overview of your planned meeting including any necessary descriptions of discussion items. This document should help committee members and members of the public better understand what committee business will be taken up during this meeting.**
- **Best practice: include name of individual & role/position next to each agenda item**

**Example:**

- I. Call to Order (*Diana Brown*)**
- II. Committee Initiatives *Diana Brown***
  - 1. *Listening Sessions***
  - 2. *Educational Summit***
- III. Issue Overview (*Committee Members' Recommendations*) **Diana Brown****

**Review submitted recommendations**  
**Review draft of the report (minimal edits can be made)**
- IV. New Committee Business**
- V. Planning for Next Meeting (*Date or TBD*)**